CivilCeremoniesLtd

Training Course Booking Form

To book a place on forthcoming courses please telephone us: **0845 004 8608** *(local rate)* to check dates and availability

We will ask you to confirm your booking by returning this form with full payment no later than four (4) weeks before the date of the required course to:

Civil Ceremonies Ltd, PO Box 160, St Neots, PE19 5WL Fax: 01480 476162

Course Name: .....

Your Name: .....

Address .....

.....

Contact Tel No ..... Contact Email .....

Local Authority name if applicable ....

Please reserve a place for me on..... (date) training course

Please charge my Access/Delta/Switch/Visa Card No | | | | | | | | | | | | | | | | | | Expiry date | | Security code (last 3 digits on back of card) | |

Amount (Course Fee incl. VAT) £..... Issue No | | Name as it appears on card.....

Or. Please make cheques payable to **Civil Ceremonies Ltd** Amount (Course Fee incl. VAT) £ ..... Cheque Number .....

Or. Please invoice my organisation: Name ..... .

Address .....

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Cancellations

Up to 14 days before the course we will refund 50% of the fee. Thereafter no refunds apply. Alternatively, suitable substitute delegates may attend the course. Not applicable to Civil Funeral course.

Signed ..... Date .....